AMENDED IN ASSEMBLY MARCH 24, 2008

CALIFORNIA LEGISLATURE—2007—08 REGULAR SESSION

ASSEMBLY BILL

No. 2716

Introduced by Assembly Member Ma

February 22, 2008

An act to amend Sections 226, 233, and 234 of, and to add Article 1.5 (commencing with Section 245) to Chapter 1 of Part 1 of Division 2 of, the Labor Code, relating to employment.

LEGISLATIVE COUNSEL'S DIGEST

AB 2716, as amended, Ma. Employment: paid sick leave.

Existing law authorizes employers to provide their employees paid sick leave.

This bill would provide that an employee who works in California for 7 or more days in a calendar year is entitled to paid sick-time days, which shall be accrued at a rate of no less than one hour-of paid sick time for every 30 hours worked. An employee would be entitled to use accrued sick-time days beginning on the 90th calendar day of employment. The bill would require employers to provide paid sick time days, upon the request of the employee, for diagnosis, care, or treatment of health conditions of the employee or an employee's family member, or for leave related to domestic violence or sexual assault. An employer would be prohibited from discriminating or retaliating against an employee who requests paid sick-time days. The bill would require employers to satisfy specified posting and notice, and recordkeeping requirements. The bill would also make conforming changes.

This bill would require the Department of Industrial Relations to administer and enforce these requirements, including the promulgation of regulations, investigation, mitigation, and relief of violations of these AB 2716 — 2 —

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requirements. This bill would authorize the department to impose specified administrative fines for violations and would authorize *an aggrieved person*, the department, the Attorney General, or a person or entity acting on behalf of the public *an entity a member of which is aggrieved* to bring an action to recover specified civil penalties against an offender, as well as attorney's fees, costs, and interest.

The bill would specify that it does not apply to employees covered by a collective bargaining agreement that provides for paid sick-leave days, nor does it lessen any other obligations of the employer to employees. This bill would further specify that it does not apply to employees in the construction industry covered by a collective bargaining agreement if the agreement expressly waives the requirements of this article in clear and unambiguous terms.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

- SECTION 1. The Legislature finds and declares the following:
- (a) Nearly every worker in the State of California will at some time during the year need some time off from work to take care of his or her own health or the health of family members.
- (b) Many workers in California do not have any paid sick days, or have an inadequate number of paid sick days, to care for their own health or the health of family members.
 - (c) Low-income workers are significantly less likely to have paid sick time than other workers.
 - (d) Providing workers time off to attend to their own health care and the health care of family members will ensure a healthier and more productive workforce in California.
 - (e) Paid sick days will have an enormously positive impact on the public health of Californians by allowing sick workers paid time off to care for themselves when ill, thus lessening their recovery time and reducing the likelihood of spreading illness to other members of the workforce.
- (f) Paid sick days will allow parents to provide personal care for their sick children. Parental care ensures children's speedy recovery, prevents more serious illnesses, and improves children's overall mental and physical health.

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(g) Providing paid sick days is affordable for employers and good for business.

- (h) Employers who provide paid sick days enjoy greater employee retention and reduce the likelihood of—employees' employees coming to work sick. Studies have shown that costs of decreased productivity caused by sick workers exceed the—cost costs of employee absenteeism.
- (i) Many adults have significant elder care responsibilities requiring them to take time off from work or to work reduced hours.
- (j) Employees frequently lose their jobs or are disciplined for taking sick days to care for sick family members or to recover from their own illnesses.
- (k) Workers whose jobs involve significant contact with the public, such as service workers and restaurant workers, are very unlikely to have paid sick days. Often, these workers have no choice but to come to work when they are ill, thereby spreading illness to coworkers and customers.
- (l) Domestic violence, sexual assault, and stalking and sexual assault affect many persons without regard to age, race, national origin, sexual orientation, or socioeconomic status.
- (m) Domestic violence is a crime that has a devastating effect on families, communities, and the workplace. It impacts productivity, effectiveness, absenteeism, and employee turnover in the workplace. The National Crime Survey estimates that 175,000 days of work each year are missed due to domestic violence.
- (n) Survivors of domestic violence, sexual assault, and stalking and sexual assault may be vulnerable at work when trying to end an abusive relationship because the workplace may be the only place where the perpetrator knows to contact the victim. Studies show that up to one-half of domestic violence victims experience job loss. Forty percent reported on-the-job harassment. Nearly 50 percent of sexual assault survivors lose their jobs or are forced to quit in the aftermath of the assaults.
- (o) Affording survivors of domestic violence, sexual assault, and stalking and sexual assault paid sick days is vital to their independence and recovery.
- SEC. 2. In enacting this act, it is the intent of the Legislature to do the following:

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(a) Ensure that workers in California can address their own health needs and the health needs of their families by requiring employers to provide a minimum level of paid sick days including time for family care.

- (b) Decrease public and private health care costs in California by enabling workers to seek early and routine medical care for themselves and their family members and to address domestic violence or sexual assault.
- (c) Protect employees in California from losing their jobs while they use sick days to care for themselves or their families.
- (d) Provide economic security to employees in California who take time off work for reasons related to domestic violence or sexual assault.
- (e) Safeguard the welfare, health, safety, and prosperity of the people of and visitors to California.
 - SEC. 3. Section 226 of the Labor Code is amended to read:
- 226. (a) An employer shall, semimonthly or at the time of each payment of wages, furnish to each employee, either as a detachable part of the check, draft, or voucher paying the employee's wages, or separately if wages are paid by personal check or cash, an accurate itemized statement in writing showing (1) gross wages earned, (2) total hours worked by the employee, unless the employee's compensation is solely based on a salary and the employee is exempt from payment of overtime under subdivision (a) of Section 515 or any applicable order of the Industrial Welfare Commission, (3) the number of piece-rate units earned and any applicable piece rate if the employee is paid on a piece-rate basis, (4) all deductions, provided that all deductions made on written orders of the employee may be aggregated and shown as one item. (5) net wages earned, (6) the inclusive dates of the period for which the employee is paid, (7) the name of the employee and his or her social security number, except that by January 1, 2008, only the last four digits of his or her social security number or an employee identification number other than a social security number may be shown on the itemized statement, (8) the name and address of the legal entity that is the employer, (9) paid sick leave accrued and used pursuant to Article 1.5 (commencing with Section 245), and (10) all applicable hourly rates in effect during the pay period and the corresponding number of hours worked at each hourly rate by the employee. The deductions made from payments of wages shall

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be recorded in ink or other indelible form, properly dated, showing the month, day, and year, and a copy of the statement or a record of the deductions shall be kept on file by the employer for at least three years at the place of employment or at a central location within the State of California.

- (b) An employer that is required by this code or any regulation adopted pursuant to this code to keep the information required by subdivision (a) shall afford current and former employees the right to inspect or copy the records pertaining to that current or former employee, upon reasonable request to the employer. The employer may take reasonable steps to assure the identity of a current or former employee. If the employer provides copies of the records, the actual cost of reproduction may be charged to the current or former employee.
- (c) An employer who receives a written or oral request to inspect or copy records pursuant to subdivision (b) pertaining to a current or former employee shall comply with the request as soon as practicable, but no later than 21 calendar days from the date of the request. A violation of this subdivision is an infraction. Impossibility of performance, not caused by or a result of a violation of law, shall be an affirmative defense for an employer in any action alleging a violation of this subdivision. An employer may designate the person to whom a request under this subdivision should be made.
- (d) This section does not apply to any employer of any person employed by the owner or occupant of a residential dwelling whose duties are incidental to the ownership, maintenance, or use of the dwelling, including the care and supervision of children, or whose duties are personal and not in the course of the trade, business, profession, or occupation of the owner or occupant.
- (e) An employee suffering injury as a result of a knowing and intentional failure by an employer to comply with subdivision (a) is entitled to recover the greater of all actual damages or fifty dollars (\$50) for the initial pay period in which a violation occurs and one hundred dollars (\$100) per employee for each violation in a subsequent pay period, not exceeding an aggregate penalty of four thousand dollars (\$4,000), and is entitled to an award of costs and reasonable attorney's fees.
- (f) A failure by an employer to permit a current or former employee to inspect or copy records within the time set forth in

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subdivision (c) entitles the current or former employee or the Labor Commissioner to recover a seven-hundred-fifty-dollar (\$750) penalty from the employer.

- (g) An employee may also bring an action for injunctive relief to ensure compliance with this section, and is entitled to an award of costs and reasonable attorney's fees.
- (h) This section does not apply to the state, to any city, county, city and county, district, or to any other governmental entity, except that if the state or a city, county, city and county, district, or other governmental entity furnishes its employees with a check, draft, or voucher paying the employee's wages, the state or a city, county, city and county, district, or other governmental entity shall, by January 1, 2008, use no more than the last four digits of the employee's social security number or shall use an employee identification number other than the social security number on the itemized statement provided with the check, draft, or voucher.
 - SEC. 4. Section 233 of the Labor Code is amended to read:
- 233. (a) Any employer who provides sick leave for employees shall permit an employee to use in any calendar year the employee's accrued and available sick leave entitlement, in an amount not less than the sick leave that would be accrued during six months at the employee's then-current rate of entitlement, to attend to an illness of a child, parent, spouse, or domestic partner of the employee. All conditions and restrictions placed by the employer upon the use by an employee of sick leave also shall apply to the use by an employee of sick leave to attend to an illness of his or her child, parent, spouse, or domestic partner. This section does not extend the maximum period of leave to which an employee is entitled under Article 1.5 (commencing with Section 245) of this chapter, Section 12945.2 of the Government Code, or the federal Family and Medical Leave Act of 1993 (29 U.S.C. Sec. 2606 et seq.), regardless of whether the employee receives sick leave compensation during that leave.
 - (b) As used in this section:
- (1) "Child" means a biological, foster, or adopted child, a stepchild, a legal ward, a child of a domestic partner, or a child of a person standing in loco parentis.
- (2) "Employer" means a person employing another under an appointment or contract of hire and includes the state, political subdivisions of the state, and municipalities.

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(3) "Parent" means a biological, foster, or adoptive parent, a stepparent, or a legal guardian.

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- (4) (A) "Sick leave" means accrued increments of compensated leave provided by an employer to an employee as a benefit of the employment for use by the employee during an absence from the employment for any of the following reasons:
- (i) The employee is physically or mentally unable to perform his or her duties due to illness, injury, or a medical condition of the employee.
- (ii) The absence is for the purpose of obtaining professional diagnosis or treatment for a medical condition of the employee.
- (iii) The absence is for other medical reasons of the employee, such as pregnancy or obtaining a physical examination.
- (B) "Sick leave" includes paid sick-leave days as defined in Section 245.5.
- (C) "Sick leave" does not include any benefit provided under an employee welfare benefit plan subject to the federal Employee Retirement Income Security Act of 1974 (P.L. 93-406, as amended) and does not include any insurance benefit, workers' compensation benefit, unemployment compensation disability benefit, or benefit not payable from the employer's general assets.
- (c) An employer shall not deny an employee the right to use sick leave or discharge, threaten to discharge, demote, suspend, or in any manner discriminate against an employee for using, or attempting to exercise the right to use, sick leave to attend to an illness of a child, parent, spouse, or domestic partner of the employee.
- (d) Any employee aggrieved by a violation of this section shall be entitled to reinstatement and actual damages or one day's pay, whichever is greater, and to appropriate equitable relief.
- (e) Upon the filing of a complaint by an employee, the Labor Commissioner shall enforce the provisions of this section in accordance with the provisions of Chapter 4 (commencing with Section 79) of Division 1, including, but not limited to, Sections 92, 96.7, 98, and 98.1 to 98.8, inclusive. Alternatively, an employee may bring a civil action for the remedies provided by this section in a court of competent jurisdiction. If the employee prevails, the

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(f) The rights and remedies specified in this section are cumulative and nonexclusive and are in addition to any other rights or remedies afforded by contract or under other provisions of law.

SEC. 5. Section 234 of the Labor Code is amended to read:

- 234. An employer absence control policy that counts sick leave taken pursuant to Section 233 or Article 1.5 (commencing with Section 245) as an absence that may lead to or result in discipline, discharge, demotion, or suspension is a per se violation of Section 233. An employee working under this policy is entitled to appropriate legal and equitable relief pursuant to Section 233.
- SEC. 6. Article 1.5 (commencing with Section 245) is added to Chapter 1 of Part 1 of Division 2 of the Labor Code, to read:

Article 1.5. Paid Sick-Leave Days

- 245. This article shall be known and may be cited as the Healthy Families, Healthy Workplaces Act of 2008.
- 245.5. For the purposes of this article, the following terms have the following meanings:
 - (a) "Department" means the Department of Industrial Relations.
 - (b) "Family member" means any of the following:
- (1) A biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis.
- (2) A biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child.
 - (3) A spouse.
- (4) A registered domestic partner.
 - (5) A grandparent.
- (6) A grandchild.
- (7) A sibling.
 - (8) A designated person for whom the employee may use paid sick-leave days to provide care. For the purposes of this paragraph, an employer shall allow each employee who has no spouse or registered domestic partner to designate a person for whom he or she may use paid sick-leave days to provide care in addition to the family members listed in paragraphs (1), (2), (5), (6), and (7). The employer shall provide the opportunity to make this designation no later than the date on which the employee has worked 30 hours

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after paid sick leave has days have begun to accrue. There shall be a 10-day period during which the employee may make this designation. Thereafter, the employer shall annually provide the employee a 10-day period within which to make this designation or change a prior designation. If an employer fails to provide an opportunity to make a designation, the employer shall permit an employee without a spouse or registered partner to use paid sick days to care for a person other than a family member listed in paragraph (1), (2), (5), (6), or (7). That person shall become the employee's designated person and shall remain so designated until the next opportunity for the employee to change his or her designation.

(c) "Small business" means an employer who employs 10 or fewer employees during 20 or more calendar workweeks in the current or preceding calendar year.

- (d) "Health care provider" has the same meaning as defined in paragraph (6) of subdivision (c) of Section 12945.2 of the Government Code.
- (e) "Paid sick time days" means time that is compensated at the same wage as the employee normally earns during regular work hours and is provided by an employer to an employee for the purposes described in Section 246.5.
- 246. (a) An employee who works in California for seven or more days in a calendar year is entitled to paid sick time as specified in this section.
- (b) (1) An employee shall accrue *paid sick days at the rate of* no less than one hour of paid sick time for every 30 hours worked, beginning at the commencement of employment or the operative date of this article, whichever is first.
- (2) An employee who is exempt from overtime requirements as an administrative, executive, or professional employee under any Wage Order of the Industrial Welfare Commission is deemed to work 40 hours per workweek for the purposes of this section, unless the employee's normal workweek is less than 40 hours, in which case the employee will accrue paid sick-leave days based upon that normal workweek.
- (c) An employee shall be entitled to use accrued paid sick time days beginning on the 90th calendar day of employment, after which the employee may use paid sick time as it is days as they are accrued.

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(d) Paid sick-time *days* shall be carried over to the following calendar year. However, an employer may limit an employee's use of paid sick-time *days* as follows:

- (1) A small business employer may limit an employee's use to 40 hours or five days in each calendar year.
- (2) All other employers may limit an employee's use to 72 hours or nine days in each calendar year.
- (e) An employer is not required to provide additional paid sick days pursuant to this section if the employer has a paid leave policy and the employer makes available an amount of leave that satisfies the accrual requirements of this section and that may be used for the same purposes and under the same conditions as specified in this section.
- (f) (1) Except as specified in paragraph (2), an employer shall not be required to provide compensation to an employee for accrued, unused paid sick leave days upon termination, resignation, retirement, or other separation from employment.
- (2) If an employee separates from and is rehired by the same employer within one year, any previously accrued, unused paid sick-leave days shall be reinstated. The employee shall be entitled to use that accrued sick leave and to accrue additional sick time those accrued sick days and to accrue additional sick days upon rehiring.
- (g) An employer may lend paid sick-leave *days* to an employee in advance of accrual, at the employer's discretion and with proper documentation.
- 246.5. (a) Upon the oral or written request of an employee, an employer shall provide paid sick—leave *days* for the following purposes:
- (1) Diagnosis, care, or treatment of an existing health condition of, or preventive care for, an employee or an employee's family member.
- (2) Leave related to domestic violence or sexual assault, as described in Sections 230 and 230.1.
- (2) For an employee who is a victim of domestic violence or sexual assault, the purposes described in subdivision (c) of Section 230 and subdivision (a) of Section 230.1, regardless of how many employees are employed by the employee's employer.
- (b) An employer shall not require as a condition of taking paid sick-leave days that the employee search for or find a replacement

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worker to cover the days during which the employee is on paid sick-leave days.

- (c) For purposes of subdivision (c) of Section 233, there shall be a rebuttable presumption of unlawful retaliation if an employer takes adverse action against an employee within 90 days of any of the following:
- (c) (1) An employer shall not deny an employee the right to use sick days, discharge, threaten to discharge, demote, suspend, or in any manner discriminate against an employee for using sick days, attempting to exercise the right to use sick days, filing a complaint with the department or in a court alleging a violation of this article, cooperating in an investigation or prosecution of an alleged violation of this article, or opposing any policy or practice or act that is prohibited by this article.
- (2) There shall be a rebuttable presumption of unlawful retaliation if an employer denies an employee the right to use sick days, discharges, threatens to discharge, demotes, suspends, or in any manner discriminates against an employee within 90 days of any of the following:

(1)

(A) The employee files a complaint with the department or in a court alleging a violation of this article.

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(B) The employee cooperates with an investigation or prosecution of any alleged violation of this article.

(3)

- (C) The employee opposes any policy, practice, or act that is prohibited by this article.
- 247. (a) An employer shall give each employee written notice of the requirements of this article in English, Spanish, Mandarin *Chinese*, and any other language spoken by at least 5 percent of the employees. The written notice must state the following:
- (1) That employees are entitled to accrue, request, and use paid sick-time *days*.
- (2) The amount of paid sick—time *days* provided for by this article.
 - (3) The terms of use of paid sick-time days.
- (4) That retaliation or discrimination against an employee who requests and uses paid sick time paid sick days or uses paid sick days, or both is prohibited and that an employee has the right under

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this article to file a complaint or bring a civil action against an employer who retaliates or discriminates against the employee.

- (b) In each workplace, the employer shall display a poster in a conspicuous place containing all the information specified in subdivision (a). The department shall create these posters and make them available to employers.
- (c) An employer who willfully violates the notice and posting requirements of this section shall be subject to a civil fine of not more than one hundred dollars (\$100) for each offense.
- 247.5. Employers shall keep for five years records documenting hours worked and paid sick—leave days accrued and used by employees. Employers shall allow the department access to these records with appropriate notice and at a mutually agreeable time to monitor compliance with this article. Employers shall make these records available to employees pursuant to Section 226. If an employer does not maintain adequate records pursuant to this section, it shall be presumed that the employee is entitled to the maximum number of hours accruable under this article, unless the employer can show otherwise by clear and convincing evidence.
- 248. The department is authorized and directed to coordinate implementation and enforcement of this article and to promulgate guidelines and regulations for those purposes.
- 248.5. (a) The department is authorized and directed to enforce this article, including investigating an alleged violation, and ordering appropriate temporary relief to mitigate the violation or to maintain the status quo pending the completion of a full investigation or hearing.
- (b) If the department, after a hearing that affords due process, determines that a violation has occurred, it may order any appropriate relief, including reinstatement, back pay, the payment of sick—leave days unlawfully withheld, and the payment of an additional sum as an administrative penalty to each employee or person whose rights under this article were violated. If paid sick leave was days were unlawfully withheld, the dollar amount of paid sick—leave days withheld from the employee multiplied by three, or two hundred fifty dollars (\$250), whichever amount is greater, shall be included in the administrative penalty paid to the employee. In addition, if a violation of this article results in other harm to the employee or another person, such as discharge from employment, or otherwise results in a violation of the rights of an

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employee or another person, the administrative penalty shall include fifty dollars (\$50) to each employee or person whose rights under this article were violated for each day or portion thereof that the violation occurred or continued.

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- (c) Where prompt compliance by an employer is not forthcoming, the department may take any appropriate enforcement action to secure compliance, including filing a civil action. In compensation to the state for the costs of investigating and remedying the violation, the department may order the violating employer or person to pay to the state a sum of not more than fifty dollars (\$50) for each day or portion of a day a violation occurs or continues for each employee or person as to whom the violation applies. These funds shall be allocated to the department to offset the costs of implementing and enforcing this article.
- (d) An employee or other person may report to the department a suspected violation of this article. The department shall encourage reporting pursuant to this subdivision by keeping confidential, to the maximum extent permitted by applicable laws, the name and other identifying information of the employee or person reporting the violation. However, the department may disclose that person's name and identifying information as necessary to enforce this article or for other appropriate purposes, upon the authorization of that person.
- (e) The department, the Attorney General, a person aggrieved by a violation of this article, or an entity a member of which is aggrieved by a violation of this article, or another person or entity acting on behalf of the public as provided for under applicable state law, may bring a civil action in a court of competent jurisdiction against the employer or other person violating this article and, upon prevailing, shall be entitled to such legal or equitable relief as may be appropriate to remedy the violation, including reinstatement, back pay, the payment of any sick-leave days unlawfully withheld, the payment of an additional sum as liquidated damages in the amount of fifty dollars (\$50) to each employee or person whose rights under this article were violated for each day or portion thereof that the violation occurred or continued, plus, if the employer has unlawfully withheld paid sick leave days to an employee, the dollar amount of paid sick-leave days withheld from the employee multiplied by three; or two hundred fifty dollars (\$250), whichever amount is greater; and

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reinstatement in employment or injunctive relief; and further shall be awarded reasonable attorney's fees and costs, provided, however, that any person or entity enforcing this article on behalf of the public as provided for under applicable state law shall, upon prevailing, be entitled only to equitable, injunctive, or restitutionary relief, and reasonable attorney's fees and costs.

- (f) In any administrative or civil action brought under this article, the department or court, as the case may be, shall award interest on all amounts due and unpaid at the rate of interest specified in subdivision (b) of Section 3289 of the Civil Code.
- (g) The remedies, penalties, and procedures provided under this article are cumulative.
- 249. (a) This article does not limit or affect any laws guaranteeing the privacy of health information, or information related to domestic violence or sexual assault, regarding an employee or employee's family member. That information shall be treated as confidential and shall not be disclosed to any person except to the affected employee, or as required by law.
- (b) This article shall not be construed to discourage or prohibit an employer from the adoption or retention of a paid sick-time days policy more generous than the one required herein.
- (c) This article does not lessen the obligation of an employer to comply with a contract, collective bargaining agreement, employment benefit plan, or other agreement providing more generous sick time days to an employee than required herein.
- (d) This article establishes minimum requirements pertaining to paid sick-time days and does not preempt, limit, or otherwise affect the applicability of any other law, regulation, requirement, policy, or standard that provides for greater accrual or use by employees of sick-time days, whether paid or unpaid, or that extends other protections to employees.
- 249.5. This article does not apply to an employee covered by a valid collective bargaining agreement if the agreement expressly provides for the wages, hours of work, and working conditions of employees, and expressly provides for paid sick days for those employees, final and binding arbitration of disputes concerning the application of its paid sick—leave days provisions, premium wage rates for all overtime hours worked, and regular hourly rate of pay of not less than 30 percent more than the state minimum wage rate.

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249.6. (a) This article does not apply to an employee in the construction industry covered by a valid collective bargaining agreement if the agreement expressly provides for the wages, hours of work, and working conditions of employees, premium wage rates for all overtime hours worked, and regular hourly pay of not less than 30 percent more than the state minimum wage rate, and the agreement expressly waives the requirements of this article in clear and unambiguous terms.

(b) For purposes of this section, "employee in the construction industry" means an employee performing on-site work associated with construction, including work involving alteration, demolition, building, excavation, renovation, remodeling, maintenance, improvement, repair work, and any other work as described by Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and other similar or related occupations or trades.